

**Highland Academy**  
**Academic Policy Committee**  
 SEPTEMBER 21, 2023 Agenda  
 6-7:30

**Zoom Information:**

<https://asdk12.zoom.us/j/2314599803?pwd=eGNTbVE5eU9mV251a3NHeUdDVVRrQT09>

Meeting ID: 231 459 9803

Passcode: phoenix

Cyclical Resources:	Resources for this meeting:
<ul style="list-style-type: none"> <li> HACS APC Running Agenda Items Calendar</li> <li> Highland Collaborative Leadership Compact</li> <li>• <a href="#">APC Main Folder</a></li> <li>• <a href="#">SY2024 Goals All in One</a></li> <li>• <a href="#">Current Board Roster</a></li> </ul>	<ul style="list-style-type: none"> <li>• <a href="#">August 2023 APC Minutes</a></li> <li>• <a href="#">Process for onboarding new members</a></li> <li>• <a href="#">SY2024 Goals All in One</a></li> <li>• <a href="#">Committee Goal Setting Template</a></li> <li>• Per ASD: <a href="#">Charter School Roles-Responsibilities</a></li> </ul>

**Agenda**

1. Determination of Quorum and Call to Order

*Called to Order @ 6:01pm*

*Attendance: Nicole Crosby, Meghan Cunningham, Kelly Daugherty, Robin Brosius, Philippe Janika, Joe Winter*

*-Welcome new member Joe Winter*

2. Land Acknowledgement:

**Please join me by acknowledging that we all live and work on the land of the Dena'ina people:**

**Land Acknowledgement**

*We acknowledge that we gather here today on the traditional lands of the Dena'ina People of Upper Cook Inlet. For thousands of years the Dena'ina People have been and continue to be the stewards of this land. ASD is committed to diversity and inclusion, and it is with honor and respect that we recognize all Indigenous people who live and learn in our community.*

3. Set Intentions

4. Motion to approve the agenda

*Kelly moved, Robin seconded, motion carried to approve the agenda*

5. Approval of the August minutes

*Kelly moved, Robin seconded, motion carried to approve the August minutes*

6. Public comment -none

7. Principal Report

- NON-ACTION:
  - Budget Update
  - Data Presentation

8. Meeting the mission of the Charter

- *Philippe moved to approve Joe Winter as a parent member of the APC, Kelly seconded, motion carried*
- **PTSO Liaison Report Out**
- **Housekeeping**
  - Calendar Process: We now have a new cyclical zoom link that I have/will embed into the **ASD google calendar invites using our HACPAC email group**. Feel free to own your own personal calendar merging, but the meeting dates will live there as well as on our agendas. The goal will be to continue to send agendas out a week ahead of time.
  - October Meeting: We need a sub to chair the October meeting (Laura will support with preparing the agenda)

*TBD—a poll will be sent out to voting members*

- Calendaring
  - Mark Calendars for Board Academy: Sept. 30th, 8-4
    - Per ASD, all need to please read and review Charter School RandRs document that is attached
  - Meeting date/time decisions for November/December (Laura living on EST time zone)
    - November 16 5:30-7:00 , December 21 5:30-7:00*
- **Process for onboarding new members**
  - Vice chair will be responsible of onboarding new members following the protocol designed by the APC*
- **Board Officers/Chairs for SY2024 Process**
  - See by-laws for officer duty descriptions
  - Typically, we hold elections in October; given new member(s), onboarding, schedule, need decision on process
- **Goal Committee Workshop Time**
  - Review new goals/what we did last time
  - Nicole, please add leadership/bldg. Goals to the all in one document at a convenient time
  - Confirm Committee Rosters
  - Goal Setting Template

Adjournment: @ 7:27p - motion Philippe, second Robin, motion carried

**Near Next Steps:**

- Set committee meeting (Phillippe for performance, Kelly for Engagement)
- ~~Send meeting poll-Laura~~
- Send meeting invites-Laura
- Send onboarding-Laura (in the future, to be taken over by vice-chair)

**Next Board Meeting:** *TBD - a poll will be sent out to voting members and the date will be public as soon as possible.*

The APC reserves the right to enter into executive session as provided for in State Law on any agenda item. Executive sessions may be entered into for the following subjects as permitted by law: (1) matters the immediate knowledge of which would clearly have an adverse effect upon the finances of the District; (2) subjects that tend to prejudice the reputation and character of any person, provided that the person may request a public discussion; (3) matters which by law, municipal charter, or ordinance are required to be confidential; and, (4) matters involving consideration of government records that by law are not subject to public disclosure. Motions to go into executive session should specify the subject of the proposed executive session without defeating the purpose of addressing the subject in private.